

The Annual Quality Assurance Report (AQAR) of the IQAC



**A.R. Burla Mahila Varishtha Mahavidyalaya
Solapur.**

Part – A

I. Details of the Institution

1.1 Name of the Institution

A.R.Burla Mahila Mahavidyalaya

1.2 Address Line 1

Rajendra Chowk, Ravivar Peth,
Solapur

Address Line 2

Near Kamgar Kalyan Kendra.

City/Town

Solapur

State

Maharashtra

Pin Code

413005

Institution e-mail address

arburla@gmail.com

Contact Nos.

2017-2743908

Name of the Head of the Institution:

Dr. Rajendra Shendage

Tel. No. with STD Code:

0217-2743908

Mobile:

9822939359

Name of the IQAC Co-ordinator:

Dr. Annie John

Mobile:

9822402080/8888344997

IQAC e-mail address:

arbmiqac@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/58/RAR/018 dated 10/03/2012

1.5 Website address:

www.arburla.org

Web-link of the AQAR:

www.arburla.aqar2015-16org

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	-----	2004	5 Years
2	2 nd Cycle	B	2.62	2012	5 Years
3	3 rd Cycle	B++	2.76	2017	5 Years
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY-

25/06/2004

1.8 AQAR for the year (for example 2010-11)

2017-2018

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR 13/08/2013
- ii. AQAR 16/10/2014
- iii. AQAR 12/09/2015
- iv. AQAR

1.10 Institutional Status

University State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☐ No ☐

☒ ☐

Constituent College Yes No

Autonomous college of UGC Yes ☐ No ☐

Regulatory Agency approved Institution Yes ☐ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men ☐ Women ☒

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☐ ☒ ☒

UGC 2(f) UGC 12B
Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☒ Science ☐ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

B.C.A

1.12 Name of the Affiliating University (for the Colleges)

Solapur University,
Solapur

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="University"/>
University with Potential for Excellence	<input type="text"/> UGC-CPE <input type="text"/>
DST Star Scheme	<input type="text"/> UGC-CE <input type="text"/>
UGC-Special Assistance Programme	<input type="text"/> DST-FIST <input type="text"/>
UGC-Innovative PG programmes	<input type="text"/> Any other (Specify) <input type="text"/>
UGC-COP Programmes	<input type="text"/>

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="07"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="02"/>
2.4 No. of Management representatives	<input type="text" value="02"/>
2.5 No. of Alumni	<input type="text" value="02"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="02"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="02"/>
2.8 No. of other External Experts	<input type="text" value="02"/>
2.9 Total No. of members	<input type="text" value="20"/>
2.10 No. of IQAC meetings held	<input type="text" value="02"/>

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No ☒

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

- Quality enhancement.
- Innovation in teaching-learning.

2.14 Significant Activities and contributions made by IQAC

- Digitization
- Minimizing environmental degradation
- Development Programmes for Staff, Faculty and Students
- Fulfilling social responsibilities
- Participation from stakeholders
- Enabling better participation from the differently abled

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Digitization	<ul style="list-style-type: none">• E-file System to promote paperless office.• Online fee payment.
Minimizing environmental degradation	<ul style="list-style-type: none">• Decreased use of paper and plastic• Deliberate policy to limit construction on campus• Optimization of existing infrastructure• Tree Plantation• Case studies included in Environmental Science course.
Development programmes	<ul style="list-style-type: none">• Counselling sessions for students are available.• Participation in workshops, conferences, seminars and Poster presentation by Faculty and Technical staff.
Fulfilling social responsibilities	<ul style="list-style-type: none">• Remedial classes for weaker students in language.• Students Aid Fund.• Blood donation camp
Participation from stakeholders	<ul style="list-style-type: none">• Alumni meetings to discuss and enhance wholesome Education and development.• Principal interaction with students.
Enabling better participation from the differently abled	<ul style="list-style-type: none">• Ramps on campus.

The Academic calendar 2017-2018 has been attached.

2.16 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

The management approved to submit the AQAR for 2017-2018 to NAAC.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	2			
PG				
UG	3			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate		8		
Others				
Total	5	8		
Interdisciplinary	3			
Innovative	5			

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	3
Trimester	-
Annual	-

1.3 Feedback from stakeholders* Alumni ☒ Parents ☒ Employers ☐ Students ☒
(On all aspects)

Mode of feedback : Online ☒ Manual ☒ Co-operating schools (for PEI) ☐

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Revision carried out at University level

1.5 Any new Department/Centre introduced during the year. If yes, give details.

8 certificate courses introduced in 2017-2018 are running smoothly.

Criterion – II

2. Teaching, Learning, and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
16	06	10	0	NIL

2.2 No. of permanent faculty with Ph.D.

12

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	2	-	-	NIL	NIL	NIL	NIL	NIL	2

2.4 No. of Guest and Visiting faculty and Temporary faculty

0

0

10 (Ad-hoc)

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	20	15	05
Presented papers	20	15	05
Resource Persons	-	2	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Overhead projectors in some classroom.
- Use of ICT in teaching-learning.
- Films/Dramas based on the syllabus were screened.
- Lectures by eminent personalities.
- Educational visits and tours were organized.
- Various literary competitions and programmes for students conducted.
- Healthy interaction between students and faculty which goes beyond the classrooms; Learning beyond curriculum.
- 24X7 Wi-Fi enabled campus providing for technology access.
- Continuous evaluations through projects, power point presentation, quizzes, and tests, etc.
- Well-equipped Internet Resource Centre and computer lab.
- Presentations/animations/videos are regularly being used apart from regular conventional black board teaching.
- Group discussions, Case studies, and problem based learning practices.
- Continuous evaluations through projects, presentations and quizzes, etc.
- Outside classroom activities for wholesome development of mind and acquiring skills.
- Students participate in research projects and workshops.

2.7 Total No. of actual teaching days
during this academic year

200

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Various examinations/evaluations undertaken:

- Regular tests are conducted
- Routine and open book tests are conducted
- Paper presentations and seminars are also encouraged
- Continuous evaluation is carried out throughout the semester through regular tests, objective tests, projects, presentations, quizzes etc.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

	Member of Board of Study	Faculty	Curriculum development workshop
No. of faculty	3	6	01

2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. I	111	0	14	25	49	88
B.A. II	78	0	15	44	17	76
B.A. III	65	0	09	22	11	42
B. Com. I	284	0	17	137	100	254
B. Com. II	188	0	16	76	88	180
B. Com. III	154	0	16	75	23	114
B.C.A. I	35	0	02	09	16	27

* University system does not currently have a provision for Distinction category.
(Paper wise data have not been analysed)

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Teachers encouraged to use ICT in teaching.
- Free internet/WiFi access for the students.
- Lectures by eminent scholars arranged.
- Feedback of the teachers taken from students and analysed.
- Self-appraisal of the faculty filled, evaluated and analysed.

IQAC will now implement a more robust system for evaluation and monitoring.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	2
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	15

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of Permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	10	0	None	
Technical Staff	0	0	None	1

Criterion – III

3. Research, Consultancy, and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- All departments have been encouraged to have a research component in the existing curriculum.
- An international level conference was organized in collaboration with Snehavardhan Research Foundation.
- A seminar on IQAC, a training programme on Human Rights, an online conference, a virtual conference and online research guidance for research scholars were organized.
- Faculty encouraged to undertake research. This has resulted in the submission of minor research proposals to U.G.C. Eight of the faculty received financial assistance from U.G.C. for minor research projects. All eight members have completed and submitted in the same. University level workshops in Marathi, Hindi, and History were organized.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-		
Outlay in Rs. Lakhs	-	-		

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1			
Outlay in Rs. Lakhs	-			

3.4 Details on research publications

	International	National	Others
Peer Review Journals	20	5	-
Non-Peer Review Journals	-	3	-
e-Journals	5	-	-
Conference proceedings	8	7	-

In addition to this we have –

Chapter in edited book:	0
Article in online magazine:	4
Book edited:	2
Review of published book:	1
Patent:	0
Poem in magazine:	2

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	
Any other(Specify)	-	-	-	
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	2	5
Sponsoring agencies	-	-	-	Macmillan Publication	-

3.12 No. of faculty served as experts, chairpersons or resource persons

12

3.13 No. of collaborations

International

-

National

-

Any other

-

3.14 No. of linkages created during this year

2

3.15 Total budget for research for current year in lakhs:

From Funding agency

NIL

From Management of University/College

-

Total

-

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	
International	Applied	-
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
	01	4	02	-	04	

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

5

20

3.19 No. of Ph.D. awarded by faculty from the Institution

NA

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

SRF

Project Fellows

Any other

3.21 No. of students Participated in NSS events:

University level	<input type="text" value="200"/>	State level	<input type="text" value="04"/>
National level	<input type="text" value="02"/>	International level	<input type="text"/>

3.22 No. of students participated in NCC events:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.23 No. of Awards won in NSS:

University level	<input type="text"/>	State level	<input type="text" value="02"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.24 No. of Awards won in NCC:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text" value="05"/>	
NCC	<input type="text"/>	NSS	<input type="text" value="40"/>	Any other <input type="text" value="03"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. **Blood Donation Camps** - organized twice a year.
2. **Environment awareness camps** – The Environment Society in College conducted awareness programmes to encourage the College community to reduce the use of plastic and paper on campus. They have also undertaken an initiative to sterilize dogs on campus. They actively encourage paper recycling by all members of the College.
3. **Medical camps** – It is conducted annually for the employees of the College. Qualified doctors are brought for check-up and necessary prescriptions are given for treatment.
4. **Orphanage and Old Age home visits** - are done twice a year.
5. **Public Lectures** – In keeping with the College's vision and mission series of lectures are arranged. We seek to educate students by offering public lectures by every faculty, visiting scholars.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total Rs. (In Lakhs)
Campus area	0	4477sq.mtr	Management	28
Class rooms	0	14	Management	300
Laboratories	1	0	Management	1
Seminar Halls	0	0	Management	0
No. of important equipments purchased (\geq 1-0 lakh) during the current year.		202	Management	202
Value of the equipment purchased during the year (Rs. in Lakhs)		9.40		9.40
Others		63	Management	63

4.2 Computerization of administration and library

- Administration has been partially computerised as part of the Digitization Programme in College.
- Library has been partially completely computerised enabling students and faculty to access books, journals and reference materials.

4.3 Library services:

Items	Existing		Newly added during March 2017 to April 2018		Total	
	No.	Value	No.	Value	No.	Value
Text & Reference Books	496	112902	940	233672	1436	346574
e-Books#	135809+	NLIST Membership Rs. 5000	World - Ebooks Library (30,00,000 titles)	NLIST Membership Rs. 5750	313500*	Membership Fee of NLIST Rs. 5750
Journals	13	162829	-	7960	13	162829
e-Journals	30000	UGC –ESS, NLIST & Through Delhi University Library System	6000	UGC -ESS, NLIST & through Delhi University Library System	30000	UGC -ESS, NLIST & Through Delhi University Library System
Digital Database	126 ^{##}	UGC –ESS, NLIST & through Delhi University Library System	-	UGC –ESS, NLIST & through Delhi University Library System	126 ^{##}	UGC –ESS, NLIST & Through Delhi University Library System
Others (specify)						

- Library has access to e-book through UGC-INFLIBNET National Library and Information Services Infrastructure for Scholarly Content (NLIST)
- Number of books also includes the gifted books.
- E-books access through NLIST membership. Membership of NLIST is on yearly basis.
- In addition, library has access to Web of Science (WoS) & Scopus Citation database and bibliographic sources.

4.4 Technology upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	60	1	06	1	0	07	4	0
Added	-	-	-	-	-	-		
Total	60	1	06	1	0	07	4	0

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

College has taken the initiative for Digitization and implementation of a paperless office. Training for which was given to all stakeholders.

4.6 Amount spent on maintenance in lakhs:

i) ICT

1.20

ii) Campus Infrastructure and facilities

0.2

iii) Equipment

Nil

iv) Others

Nil

Total :

1.22

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Updates on notice boards to ensure active participation by students in various activities.
- Announcements during morning assembly.
- E-filing System to promote paperless organization.
- Audio-Visual Board (especially useful for differently abled members of the College).
- Grievance redressal system.

5.2 Efforts made by the institution for tracking the progression

- Student's progress is monitored through the Mentoring scheme, parent-teacher association and counselling centres.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
999	0	None	None

(b) No. of students outside the state

0

(c) No. of international students

None

Men	No	%	Women	No	%
	0	0		999	100

This Year						Last Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
197	51	03	748	3	999	160	50	2	649	0	861

Demand ratio: 1

Dropout %: 15% of students admitted.

5.4 Details of student support mechanism for coaching for competitive examination. (If any)

- Regular lectures for the students enrolled.
- Guest lectures arranged.
- Study material provided.
- Regular tests and exercises conducted.

No. of students beneficiaries

100

5.5 No. of students qualified in these examinations

NET	<input type="text" value="-"/>	SET/SLET	<input type="text" value="-"/>	GATE	<input type="text" value="-"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text" value="-"/>	State PSC	<input type="text" value="-"/>	UPSC	<input type="text" value="-"/>	Others	<input type="text"/>

Note: The number could be higher but currently there is no progression tracking system in place.

5.6 Details of student counselling and career guidance

- Expert lectures by eminent personalities.
- Counselling and consultation.
- Formal and informal counselling for students.
- Guest's lectures arranged.
- Lectures arranged once a week.

No. of students benefitted

100

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
12	100	10	50

5.8 Details of gender sensitization programmes

The college is actively engaged in organizing events and projects focussing on social issues situated in the intersections of gender, class, and caste.

1. Some workshops have also been organized on topics such as domestic violence and rights analysing gender and space.
2. The cell has also spread awareness on gender through movie with other Women Development Cell in North Campus and student led talks on issues decided by the students, such as harassment and misogyny.

Informal discussion sessions have been organized for students to discuss contemporary social issues. These activities have been further supplemented with exhibitions and presentations in college which interrogate issues such as women movements and sexual identity.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level	39	National level	13	International level	-
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No. of students participated in cultural events

State/ University level		National level		International level	
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5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level	20	National level	13	International level	-
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Cultural: State/ University level	02	National level	-	International level	-
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5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	6	3000
Financial support from government	89	1,54,570
Financial support from other sources	0	0
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Nil.

Criterion – VI

6. Governance, Leadership, and Management

6.1 State the Vision and Mission of the institution

A.R.Burla Mahila Varishta Mahavidyalaya is committed to the pursuit of excellence in higher education, character building, total development of personality, creativity, innovation and responsible citizenship, strategies to achieve these goals include.

Character building: Character education represents a relationship between knowledge, values, and skills necessary for student's success in life. Is woven into the total learning environment. Students are encouraged to be honest and hardworking, courteous in behaviour towards all, faculty members to be caring and responsive, and emphasis is laid on personal dignity as well as simplicity and austerity in the total life of the college.

Pursuit of Excellence: (a) Remain in good academic standing. (b) Optimum transparency in admission of students and faculty appointments, upholding merit as the foremost criterion. (b) Maintenance of a robust work culture (c) discipline combined with freedom of thought and expression. (d) To help low income, hard-working students earn a college degree by providing financial support, mentoring and enrichment opportunities.

Holistic Development: Higher education with a holistic perspective is concerned with the development of every student's intellectual, emotion, social Class-room teaching is complemented with a wide range of co-curricular activities, through nearly 37 very active associations where students work under the supervision of teachers, however with considerable freedom and initiative. The balance between freedom and responsibility is maintained.

Discipline: A. R. Burla Varishta Mahavidyalaya understands 'discipline' as the ability to uphold universal values in day-to-day work and conduct. Attitudes to life based on expediency or self-aggrandizement are discouraged. Discipline is balanced with freedom, lest it gets equated with mere conformity, which undermines personality development. The mission of A.R. Burla Mahila Varishta Mahavidyalaya: Is to educate young girls within a framework of liberal and republican values, to equip them to excel in the service of the nation and to attain optimum personal fulfilment by leading a values-based life. Helping students to govern their own behaviour in ways that help them to learn is a longstanding goal of all teachers.

Communication: The vision and goals stated above are communicated to the entire student body in two broad ways. (a) By preparing students for academic and personal life success by helping them develop their listening, speaking, writing and digital media skills. (b) By transferring the vision to the teaching fraternity through frequent interactions that are informal in nature (c) a more formal strategy is used in respect of the students. Through morning assemblies, attended by all first year students, the Principal addresses the students and educates them in these respects. The college has a large number of scholarships to promote the pursuit of excellence.

6.2 Does the Institution have a management Information System

Yes, the college has an academic management portal which takes care of various activities like admissions, attendance and internal assessment, office management, student dealing, accounts and student grievance redressal.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Several faculty members are involved in course restructuring and revision committees constituted by Solapur University, Solapur.
- Chairperson BOS and members look into overall academic growth and quality improvement.
- Provision for a departmental moderation committee.
- Examination committee ensures smooth conduct of examinations.
- Work load distribution as per specialization of faculty members.
- Several faculty members are active members of University appointed examination committee to frame questions papers and evaluate examination scripts.

6.3.2 Teaching and Learning

- Regular feedback from students to improve teaching and learning methods.
- Healthy interaction between students and faculty which goes beyond the classrooms.
- Excellent collection of rare and latest books and journals.
- Innovative methods are adopted for teaching and learning process.
- Remedial classes are held for the students requiring additional help.
- Highly qualified and dedicated faculty.
- Excellent collection of rare and latest books and journals.

6.3.3 Examination and Evaluation

- Transparency is maintained in evaluation process.
- Continuous evaluation through different methods like internal assessment test, assignments, presentation, projects etc.
- Examination committee to ensure smooth conduct of examinations.
- The end semester examination question paper is set by Solapur University, Solapur.
- The practical examination is conducted with internal and external examiners appointed by the chief of examination.

6.3.4 Research and Development

- Several minor projects funded by UGC.
- Minor research projects submitted to U.G.C.
- College provides all support for research and development like sanctioning duty leaves, encouraging faculty to interact with faculty from other institutions, including those from abroad.
- Faculty encouraged to undertake research.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Fully equipped library with semi automation facilities.
- 2 full-fledged Computer Labs
- Classrooms with projectors.
- 24x7 Wi-Fi Facility

6.3.6 Human Resource Management

- Faculty and Staff are encouraged to participate in self-development programmes.
- Administration supports faculty, staff, and students with necessary and relevant support to optimize their work.
- Committees have been constituted, all which aim at better academic and administrative functioning of the college. Teachers, students, parents, alumni, administrative staff and stake holders have representation on these committees.

6.3.7 Faculty and Staff recruitment

As per UGC and University guidelines.

6.3.8 Industry Interaction / Collaboration

- Departments are encouraged to make their courses of study relevant to industry.
- Industrial visits, lectures by industry experts and domain experts are regularly conducted.

6.3.9 Admission of Students

In keeping with its Minority Status College has a dynamic admission process application are invited from students. The admission to the Commerce faculty and B.C.A. is purely on merit basis as there is a heavy flow to the faculty. Admission to the Arts faculty is an first come first basis. Sport students and others who excel in different sphere of activities are given preference.

6.4 Welfare schemes for

Teaching	Yes
Non-teaching	Yes
Students	Yes

6.5 Total corpus fund generated

Nil



6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Departments
Administrative	No		Yes	Governing Body

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes ☒ No ☐

For PG Programmes Yes ☒ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not applicable.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not applicable.

6.11 Activities and support from the Alumni Association

- Active participation and contribution by alumni.
- Interaction with alumni through alumni meetings.
- Involvement of alumni in the Governing Body of the college.
- Special lectures, seminars, and workshops by alumni are arranged on regular basis through Societies and Clubs.
- Coaching per sport, drama and other events by alumni.

6.12 Activities and support from the Parent – Teacher Association

- Celebration of teacher's day and meritorious students.
- Active participation and contribution by P.T.A.
- Involvement of parents in the Governing Body of the college.
- Special programmes and lectures arranged.

6.13 Development programmes for support staff

Staff encouraged to attend orientation and training programmes.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Well-maintained and environmental friendly campus.
- Tree plantation to mark special occasions.
- Paper recycling with the help of NGOs.
- Solar panels are used as green energy.
- Constant effort to minimize waste generated in the labs.
- Paperless organization through E-filing system, Online Fee payment.
- Disposal of e-waste.
- Green audit.

Criterion – VII

7. Innovations and Best Practices

7. Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Digitization
- E-file system
- Lectures and interactive sessions with distinguished alumni.
- Talk on current challenges in science & opportunities for young students
- Newer and greener methods are being adopted to carry out experimental work.
- Some steps towards making the campus disabled friendly.
- Green audit.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Action taken Report (ATR):

- E-file system has been implemented successfully.
- Some Workshops have been conducted for Staff and Faculty development.
- Student and Staff welfare schemes continue.
- Counselling sessions are available.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Best Practice - I

- Motivation and freedom by the Management.

Best Practice - II

- A thrust towards research and a spirit of enquiry.

***Provide the details in annexure (annexure need to be numbered as i, ii,iii)**

7.4 Contribution to environmental awareness / protection

Tree plantation and preservation.

College believes in promoting a society which cares for the environment: *cares to protect, preserve and conserve*. Realizing the importance of sustainable development many activities are undertaken to make the campus environmentally friendly and students sensitive to ecological issues. The groundwater is recharged using a *water recharge well*. *Solar panels* on the mess roof are used as an alternative to conventional energy sources. College has a *compost pit* in which organic matter is converted to manure. *Constant effort to minimize waste generated in the labs is made. We have gone paper free by introducing an online application process for student admissions.*

Environmental awareness created through N.S.S and lectures.

College has taken upon itself the onus to spread awareness and provide students several platforms to discuss the various pressing environmental

Issues and deliberate on appropriate solutions towards the same. A plethora of events are organized each year to *create awareness on campus, photography competitions, talks by noted speakers, quizzes, documentary screenings and nature walks. We also have organized a number of tree plantation drives to keep our campus green.*

Just like paper, we also *collected e-waste* from students in the college, which we got recycled with the help of the NGO. We have a number of informal interactions with society members on the latest environmental issues.

7.5 Whether environmental audit was conducted? Yes ☒ No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- **Campus:** Environment friendly campus.
 - **Research and Innovation:** research thrust through activities like research projects and competitions. Promote and celebrate the culture and spirit of innovation that is woven into curriculum of every faculty across our campuses.
 - **Commitment toward student's welfare:** Equal opportunity to all students.
 - **Quality Education:** Highly qualified and dedicated faculty; Healthy interaction between students and faculty which goes beyond the classrooms; Learning beyond curriculum.
 - **Counselling** for students at both formal and informal levels, Mentoring system well structured.
 - **Infrastructure and Technology Access:** Overhead projectors in some classrooms; 24X 7 Wi-Fi connections. Well-equipped Internet Resource Centre and computer labs.
 - **Extra-curricular activities:** large number of cultural, literary, subject & theme based societies.
 - **Well-equipped library:** Excellent collection of rare and latest books and journals; The library is also equipped with special software and resources for differently-abled students
 - **Sports achievements:** In keeping with its tradition of all-round education, the College offers excellent sports infrastructure and coaching leading to National and International level sports achievements.
 - **Scholarships and financial Aids:** College offers several bursaries, financial aid and numerous need and merit based scholarships. A large number of scholarships disbursed to students from marginalized and economically deprived section.
 - **Fulfilling our Social responsibility:** Particularly through the active Social Service League.
 - **College Website:** Is well-maintained and user friendly. The class-wise time table is uploaded on the website before the commencement of the new session every semester. The Attendance and Internal Assessment marks are uploaded by teachers regularly as per schedule. Students can check their records regularly. All major events and cultural programme in campuses are updated regularly. We provided all important links on website for students.
 - **Distinguished Alumni:** Alumni of the college include distinguished personalities from various fields including business theatre, media, sports, literature, and police.
- ☐ **Library:** Our college library has been emerging as a knowledge resource centre mainly centring to the needs of the faculty. We have an exceptionally fine Library, housed in a separate wing, with more than a hundred thousand books, and a separate archival section which holds records pertaining to the history of the College. Having been built up over many decades and in more propitious times when books were cheaper and grants went further, the College Library is a resource unmatched by any undergraduate institution in Delhi. It has also moved with the times, and is now fully automated and air conditioned. A video section with about 600 disks has been added recently. In the digital section, students can access various e-resources. To cater to visually handicapped students, the library has a separate section comprising a designated audio section, books in Braille, and screen-reading software. It also provides seamless access to information through an online library so that students can access the catalogues, online journals, and online reference sources at any time, irrespective of location.

WEAKNESS:

- Limited developed infrastructure
- Limited numbers of courses offered

OPPORTUNITY:

- Excellent Academic environment
- Research and innovation
- Collaborations with various association
- Active alumni participation
- Add-on and value based courses
- To share the wealth of information and methodologies practiced at College with the world at large.

THREATS:

- Inadequate Research facilities

8. Plans of institution for next year

IQAC - Plan of action to be decided upon at the beginning of the year.

- Academics
 - To offer interdisciplinary seminars, workshops and conferences.
 - Add-on courses to increase the number of options/electives for students
- Development Programmes and Collaborations
 - To encourage Faculty to start thinking about new courses
 - Firm up collaborations with foreign universities
 - To firm up Faculty and student exchange programmes
- Research and Innovations
 - Enhance research funding
 - To explore possibilities for active industry participation
- Institutional Social Initiatives
 - Eco-friendly measures
 - Implement the existing awareness programmes on environmental issues.
- Administrative
 - Infrastructural development
 - Interactive feedback, analysis, and monitoring.
 - Offer specific and targeted training.
 - Forum for redressal of grievances and reduce turnaround time.

Name: Dr. Annie John



Signature of the Coordinator, IQAC

Name: Dr. Rajendra Shendge



Signature of the Chairperson, IQAC

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Annexure II

Padmashali Shikshan Sanstha's
A. R. Burla Mahila Mahavidyalaya, Solapur
ACADEMIC CALENDAR 2017-18

Months	Projected Programs	Tentative Dates
June	Opening of the College	12th June, 2017
	Principals Address to Newcomers	18th June, 2017
	International Yoga Day	21st June, 2017
	Ch. Shahu Maharaj Birth Anniversary- History Department Inauguration	26th June, 2017
	Career Guidance and Job Placement Inauguration	26th June 2017
July	Vasantrao Naik Birth Anniversary- NSS Department	1st July, 2017
	Inauguration of National Service Scheme	8th July, 2017
	World Population Day	11th July, 2017
	Literary Association Inauguration	18th July, 2017
	UGC Planning Meet	18st July, 2017
	Counseling Committee inauguration	21nd July, 2017
	NSS Tree Conservation Day	22rd July, 2017
	Tilak Birth Anniversary	23rd July, 2017
	Vivek Vahini Inauguration	24th July, 2017

	Staff Academy Inauguration	25th July 2017
	Telugu and Kannada Spoken Classes Inauguration	27th July 2017
	Cleanliness Campaign	28th July 2017
	Eco commerce Inauguration	30th July 2017
	Unit Test/ Tutorials/ Home Assignments/ Projects	28th – 30th July, 2017
August	Cultural Association and Extra Curricular- Inauguration	1st August, 2017
	Alumni Get Together	3th August, 2017
	Competitions (Poetry Recitation, Extempore Speech)- Marathi Literary Association in collaboration with NSS	7th – 8th August 2017
	August Kranti Din- History Dept. and NSS	9th August, 2017
	Guest Lecture- Hindi Literary Association	12th August, 2017
	Competitions (Essay, Elocution) English Literary Association	13- 15th August, 2017
	Independence Day- With Various Programs	15th August , 2017
	Sport Dept. – Special Guidelines	15th August, 2017
	Visits to Places (Dept. of Commerce, Social Sc. and Arts)	21th -22th August, 2017
	Workshop on Regular NSS Program	22rd – 23th August, 2017
	Screening (Films Based on Syllabus)	26th -27th Aug, 2017
	Unit Test/ Home Assignment/ Tutorials/ Project	12th - 16th Aug, 2017

September	Teacher's Day Celebration	5th Sept. 2017
	Remedial Teaching Program	5th – 8th Sept. 2017
	Parent Teacher Association- Meeting	15th Sept. 2017
	Hindi Pakhawada (Competitions)	14th – 20th Sept. 2017
	Guest Lecture- Commerce Dept.	23 rd Sept. 2017
	Educational Trips	24 th – 25 th Sept. 2017
	NSS Day	24th Sept. 2017
	NSS Week (Guest Lectures, Competitions and Rally for Social Awareness, Literacy Program)	24th-28th Sept. 2017
	Unit Tests /Tutorials/ Home Assignment/Project	12th and 14th Sept. 2017
October	Blood Donation Program	2st Oct. 2017
	Mahatma Gandhi, Lal Bahadur and RamchandraBurla Birth Anniversary	2nd Oct. 2017
	Quiz Competition (Commerce and Social Sc. Dept.)	5th- 6th Oct, 2017
	NSS- Wild Animals Day	7th Oct. 2017
	Preliminary Exams	22nd – 25 th Oct. 2017
	Diwali Vacation	15th Oct. – 12th Nov. 2017
November	Re-opening of College after Diwali Vacation	13th Nov. 2017
	Remedial Teaching and Enrichment Program	27th -28th Nov. 2017

	Career Guidance and Job Placement	29th and Nov. 2017
	Personality Development and VivekVahini Association	30th Nov. 2017
December	Awareness Program on AIDS- NSS	1st Dec. 2017
	Dr. Babasaheb Ambedkar Maha Nirvan Din	6th Dec. 2017
	Unit Test/ Tutorials/ Home Assignment/Project	30th-31st Dec, 2017
January	New Year Celebration	1st Jan, 2018
	Awareness Program for Registration and Voting	Second Week
	Various Competitions and Sport Programs	21th -24th Jan. 2018
	Sau. Anusayabai Ramchandra Burla Death Anniversary	23rd Jan, 2018
	Democratic Day Celebration	26th Jan. 2018
	Prize Distribution	28th Jan, 2018
	Unit Test/ Tutorials/ Home Assignment/Project	2 nd -5 th st Jan, 2018
February	NSS- Special Camp	First Week
	Exam Preparation Guidelines	11th Feb. 2018
	Preliminary Examination	25th -28th Feb, 2018
March	Seminar- Department of Commerce	First Week
	International Women's Day	8th March
	University Exams	20th March Onwards

	Unit test	5-8 th Feb 2018
April	Special Exam Guidelines to Students	
May	Flag Hosting	1st May, 2018
	Summer Vacation	2nd May Onwards

**Padmashali Shikshan Sanstha's
A.R. Burla Mahila Mahavidyalaya, Solapur**

Distribution of Total Working Days

1. Total Working Days: 236
2. Total Teaching Days: 200
3. Total Days for Examination: 22
4. Other: 8